

**YUVABHARATHI INTERNATIONAL SCHOOL
SINGAPORE**

ACADEMIC HONESTY POLICY

Expectations:

Students are expected to

- Produce authentic work based on their own ideas.
- Refrain from supporting academic misconduct by another student.
- Non-indulgence in unfair means and conduct themselves with integrity during the course of assessments/examinations.

Unfair Means:

1. Assignments/ Projects

- **Plagiarism** (e.g., failure to properly acknowledge the use of another person's work / submitting for assessment material that is not the student's own work / use of fabricated data claimed to be obtained by experimental work, or data copied or obtained by unfair means.
- **Misrepresentation** of a part of group work as solely the student's own individual work.
- **Collusion** (i.e., allowing another person to gain advantage by copying one's work).

2. During Assessments / Examinations

If during the course of examination, a candidate is found indulging in any of the following, he/she shall be deemed to have used unfair means at the examinations:

- Unauthorized access to an examination/test paper
- Possession/use of unauthorized material (like papers, books, notes or any other material or information relevant to the examination).
- Giving or receiving assistance directly or indirectly of any kind or attempting to do so

- Writing questions or answers on any material other than the answer book given by the invigilator for writing answers
- Tearing of any page of the answer script or supplementary answer sheet etc.
- Contacting or communicating or trying to do so with any person, other than the invigilator, during the examination time in the examination hall.
- Taking away the answer book out of the examination hall/room
- Using or attempting to use any other undesirable method or means in connection with the examination
- Smuggling out answer script or a part of it /supplementary answer sheet
- Threatening any of the officials connected with the conduct of the examinations or threatening of any of the candidates.

Identification and reporting of unfair means cases:

In case of assignments/projects:

- The teacher in-charge shall bring it to the notice of the Examination Board.
- The Examination Board shall give the student an opportunity to give an explanation regarding the allegation.
- The student will be required to redo the assignment under direct supervision and will be assigned a grade.

In case of unfair means,

Depending on the severity of the issue, Suspension & Expulsion may be administered at any point of time as deemed fit by the Principal.